

GREENPARK SCHOOL (TAURANGA)

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

School Directory

Ministry Number:	1729
Principal:	Gareth Scholes
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Accountant / Service Provider:

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GREENPARK SCHOOL (TAURANGA)

Annual Report - For the year ended 31 December 2021

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Greenpark School (Tauranga)

Statement of Responsibility

For the year ended 31 December 2021


The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.


The School's 2021 financial statements are authorised for issue by the Board.

Wayne Gribble
Full Name of Presiding Member


Signature of Presiding Member

1/6/22
Date:

Gareth Scholes
Full Name of Principal


Signature of Principal

31/05/22
Date:

Greenpark School (Tauranga) Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue				
Government Grants	2	5,374,654	5,483,563	5,499,872
Locally Raised Funds	3	182,638	214,550	199,106
Interest Income		1,331	1,000	1,843
Gain on Sale of Property, Plant and Equipment		1,183	-	40,006
International Students	4	89,907	124,500	218,904
		<u>5,649,713</u>	<u>5,823,613</u>	<u>5,959,731</u>
Expenses				
Locally Raised Funds	3	201,349	161,770	203,451
International Students	4	65,061	59,800	117,856
Learning Resources	5	4,171,705	4,262,864	4,145,389
Administration	6	312,510	311,085	336,363
Finance		3,481	1,981	3,963
Property	7	830,369	926,117	820,745
Depreciation	11	223,182	202,251	211,510
Loss on Disposal of Property, Plant and Equipment		21,166	-	28,832
		<u>5,828,823</u>	<u>5,925,868</u>	<u>5,868,109</u>
Net Surplus / (Deficit) for the year		(179,110)	(102,255)	91,622
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(179,110)</u>	<u>(102,255)</u>	<u>91,622</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



Greenpark School (Tauranga)
Statement of Changes in Net Assets/Equity
 For the year ended 31 December 2021

	2021	2021	2020
Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Equity at 1 January	<u>2,727,187</u>	<u>2,589,185</u>	<u>2,617,252</u>
Total comprehensive revenue and expense for the year	(179,110)	(102,255)	91,622
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	11,943	-	18,313
Equity at 31 December	<u>2,560,020</u>	<u>2,486,930</u>	<u>2,727,187</u>
Retained Earnings	2,560,020	2,486,930	2,727,187
Equity at 31 December	<u>2,560,020</u>	<u>2,486,930</u>	<u>2,727,187</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



Greenpark School (Tauranga)
Statement of Financial Position
As at 31 December 2021

		2021	2021	2020
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Current Assets				
Cash and Cash Equivalents	8	497,890	829,227	1,618,371
Accounts Receivable	9	292,063	251,951	301,134
GST Receivable		73,209	-	-
Prepayments		34,882	15,943	17,415
Inventories	10	53,368	70,726	59,913
Funds owed for Capital Works Projects	16	46,828	-	-
		<u>998,240</u>	<u>1,167,847</u>	<u>1,996,833</u>
Current Liabilities				
GST Payable		-	29,384	33,959
Accounts Payable	12	334,291	399,720	421,832
Revenue Received in Advance	13	50,636	245,514	103,082
Provision for Cyclical Maintenance	14	16,889	31,798	54,295
Finance Lease Liability	15	30,599	40,440	39,575
Funds held for Capital Works Projects	16	-	-	624,929
		<u>432,415</u>	<u>746,856</u>	<u>1,277,672</u>
Working Capital Surplus/(Deficit)		565,825	420,991	719,161
Non-current Assets				
Property, Plant and Equipment	11	2,120,393	2,238,133	2,144,363
		<u>2,120,393</u>	<u>2,238,133</u>	<u>2,144,363</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	94,571	91,127	93,221
Finance Lease Liability	15	31,627	81,067	43,116
		<u>126,198</u>	<u>172,194</u>	<u>136,337</u>
Net Assets		<u><u>2,560,020</u></u>	<u><u>2,486,930</u></u>	<u><u>2,727,187</u></u>
Equity		<u><u>2,560,020</u></u>	<u><u>2,486,930</u></u>	<u><u>2,727,187</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Greenpark School (Tauranga)
Statement of Cash Flows
For the year ended 31 December 2021

		2021	2021	2020
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		1,431,732	1,337,243	1,457,184
Locally Raised Funds		220,306	166,050	213,231
International Students		(1,594)	124,500	64,891
Goods and Services Tax (net)		(107,168)	-	4,575
Payments to Employees		(666,418)	3,587,546	(601,848)
Payments to Suppliers		(1,053,749)	(5,506,431)	(1,023,887)
Interest Paid		(3,481)	(1,981)	(3,963)
Interest Received		1,216	1,000	1,843
Net cash from/(to) Operating Activities		(179,156)	(292,073)	112,026
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		1,183	-	41,257
Purchase of Property Plant & Equipment (and Intangibles)		(205,062)	(224,500)	(240,564)
Net cash from/(to) Investing Activities		(203,879)	(224,500)	(199,307)
Cash flows from Financing Activities				
Furniture and Equipment Grant		11,943	-	18,313
Finance Lease Payments		(31,504)	(10,798)	(30,134)
Funds Administered on Behalf of Third Parties		(717,885)	-	360,875
Net cash from/(to) Financing Activities		(737,446)	(10,798)	349,054
Net increase/(decrease) in cash and cash equivalents		(1,120,481)	(527,371)	261,773
Cash and cash equivalents at the beginning of the year	8	1,618,371	1,356,598	1,356,598
Cash and cash equivalents at the end of the year	8	497,890	829,227	1,618,371

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



Greenpark School (Tauranga)

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

a) Reporting Entity

Greenpark School (Tauranga) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the Statement of Financial Position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.



e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	10-50 years
Furniture and Equipment	5-15 years
Information and Communication Technology	3-5 years
Motor Vehicles	5-10 years
Library Resources	12.5% DV
Leased assets held under a Finance Lease	Term of Lease



k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.



p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expenses.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Comprehensive Revenue and Expenses. The School holds sufficient funds to enable the funds to be used for their intended purpose.

r) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

s) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

t) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

u) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

v) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

w) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



2. Government Grants

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Operational Grants	1,184,653	1,124,793	1,184,926
Teachers' Salaries Grants	3,530,237	3,587,546	3,541,183
Use of Land and Buildings Grants	364,893	558,774	449,071
Other MoE Grants	272,222	209,450	318,170
Other Government Grants	22,649	3,000	6,522
	5,374,654	5,483,563	5,499,872

The school has opted in to the donations scheme for this year. Total amount received was \$107,550.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue			
Donations & Bequests	1,390	16,000	14,112
Fees for Extra Curricular Activities	82,611	48,100	102,207
Trading	92,841	48,000	76,170
Fundraising & Community Grants	5,222	101,950	7,043
Other Revenue	574	-	-
Van Running Costs	-	500	(426)
	182,638	214,550	199,106
Expenses			
Extra Curricular Activities Costs	94,988	110,270	108,566
Trading	101,090	45,500	78,535
Fundraising & Community Grant Costs	-	1,950	3,298
Van Running Costs	5,271	4,050	13,052
	201,349	161,770	203,451
<i>Surplus/(Deficit) for the year Locally raised funds</i>	(18,711)	52,780	(4,345)

4. International Student Revenue and Expenses

	2021 Actual Number	2021 Budget (Unaudited) Number	2020 Actual Number
International Student Roll	8	0	21
Revenue			
International Student Fees	89,907	124,500	218,904
Expenses			
Student Recruitment	15,995	19,300	43,067
Employee Benefit - Salaries	43,580	33,750	68,574
Other Expenses	5,486	6,750	6,215
	65,061	59,800	117,856
<i>Surplus/(Deficit) for the year International Students</i>	24,846	64,700	101,048



5. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	82,799	136,010	87,616
Library Resources	5,345	5,800	6,479
Employee Benefits - Salaries	3,971,300	3,977,054	3,934,242
Staff Development	80,437	112,000	85,023
Information And Communication Technology	31,824	32,000	32,029
	4,171,705	4,262,864	4,145,389

6. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	7,208	7,000	6,384
Board Fees	2,870	3,500	3,130
Board Expenses	9,125	6,250	2,857
Communication	9,477	11,950	10,659
Consumables	6,858	8,750	7,364
Operating Lease	(76)	-	-
Other	78,467	77,635	69,265
Employee Benefits - Salaries	160,823	151,500	197,086
Insurance	18,258	23,500	19,211
Service Providers, Contractors and Consultancy	19,500	21,000	20,407
	312,510	311,085	336,363

7. Property

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Caretaking and Cleaning Consumables	19,388	20,500	23,911
Cyclical Maintenance Provision	94,693	22,093	34,663
Grounds	54,889	69,000	28,688
Heat, Light and Water	38,842	50,000	39,813
Rates	16,341	15,250	15,109
Repairs and Maintenance	98,532	49,000	101,344
Use of Land and Buildings	364,893	558,774	449,071
Security	9,486	7,500	15,464
Employee Benefits - Salaries	60,234	60,000	43,332
Consultancy And Contract Services	73,071	74,000	69,350
	830,369	926,117	820,745

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.



8. Cash and Cash Equivalents

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Bank Accounts	497,890	829,227	1,618,371
Cash and cash equivalents for Statement of Cash Flows	<u>497,890</u>	<u>829,227</u>	<u>1,618,371</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$497,890 Cash and Cash Equivalents \$458,717 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2022 on Crown owned school buildings.

9. Accounts Receivable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Receivables	17,610	2,544	-
Receivables from the Ministry of Education	9,814	-	1,814
Banking Staffing Underuse	-	171	10,867
Interest Receivable	115	-	-
Teacher Salaries Grant Receivable	264,524	249,236	288,453
	<u>292,063</u>	<u>251,951</u>	<u>301,134</u>
Receivables from Exchange Transactions	27,539	2,544	1,814
Receivables from Non-Exchange Transactions	264,524	249,407	299,320
	<u>292,063</u>	<u>251,951</u>	<u>301,134</u>

10. Inventories

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Uniform Trading	50,179	70,025	58,256
Stationery	3,189	701	1,657
	<u>53,368</u>	<u>70,726</u>	<u>59,913</u>



11. Property, Plant and Equipment

2021	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Building Improvements	1,605,148	59,163	(12,923)	-	(41,488)	1,609,900
Furniture and Equipment	253,563	109,382	(7,376)	-	(57,676)	297,893
Information and Communication Technology	132,015	25,740	(867)	-	(67,101)	89,787
Motor Vehicles	33,933	-	-	-	(9,714)	24,219
Leased Assets	81,308	22,161	-	-	(41,920)	61,549
Library Resources	38,396	3,932	-	-	(5,283)	37,045
Balance at 31 December 2021	2,144,363	220,378	(21,166)	-	(223,182)	2,120,393

The net carrying value of equipment held under a finance lease is \$61,549 (2020: \$81,308)

	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$	2020 Cost or Valuation \$	2020 Accumulated Depreciation \$	2020 Net Book Value \$
Building Improvements	1,947,367	(337,467)	1,609,900	1,906,329	(301,181)	1,605,148
Furniture and Equipment	633,766	(335,873)	297,893	563,943	(310,380)	253,563
Information and Communication Technology	281,001	(191,214)	89,787	330,833	(198,818)	132,015
Motor Vehicles	101,270	(77,051)	24,219	101,270	(67,337)	33,933
Leased Assets	156,211	(94,662)	61,549	147,207	(65,899)	81,308
Library Resources	119,996	(82,951)	37,045	116,063	(77,667)	38,396
Balance at 31 December	3,239,611	(1,119,218)	2,120,393	3,165,645	(1,021,282)	2,144,363

12. Accounts Payable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Creditors	32,249	115,625	92,378
Accruals	5,703	4,694	4,884
Employee Entitlements - Salaries	264,524	249,236	288,453
Employee Entitlements - Leave Accrual	31,815	30,165	36,117
	334,291	399,720	421,832
Payables for Exchange Transactions	334,291	399,720	421,832
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	334,291	399,720	421,832

The carrying value of payables approximates their fair value.



13. Revenue Received in Advance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Income in Advance (FIC Parents)	13,286	245,514	11,581
Int'l Students Income In Advance	37,350	-	91,501
	50,636	245,514	103,082

14. Provision for Cyclical Maintenance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Provision at the Start of the Year	147,516	100,832	125,423
Increase to the Provision During the Year	21,273	22,093	22,093
Adjustment to the Provision	75,727	-	-
Use of the Provision During the Year	(133,056)	-	-
Provision at the End of the Year	111,460	122,925	147,516
Cyclical Maintenance - Current	16,889	31,798	54,295
Cyclical Maintenance - Term	94,571	91,127	93,221
	111,460	122,925	147,516

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
No Later than One Year	32,997	40,440	41,677
Later than One Year and no Later than Five Years	32,911	81,067	43,544
Future finance charges	(3,682)	-	(2,530)
	62,226	121,507	82,691
Represented by			
Finance lease liability - Current	30,599	40,440	39,575
Finance lease liability - Term	31,627	81,067	43,116
	62,226	121,507	82,691



16. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects.

2021	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Visibility Marking & External Deck	216040	(805)	-	805	-	-
Admin Block		(45,111)	43,800	(1,514)	-	(2,825)
Drainage Remediation	215646	(11,987)	(6,354)	(1,211)	-	(19,552)
New 6 TS Block	215644	694,240	2,250,000	(2,485,523)	-	458,717
Toilet Refurb	215647	(11,408)	-	(434,909)	-	(446,317)
Turf		-	-	(36,851)	-	(36,851)
Totals		624,929	2,287,446	(2,959,203)	-	(46,828)

Represented by:

Funds Held on Behalf of the Ministry of Education

458,717

Funds Due from the Ministry of Education

(505,545)

(46,828)

2020	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Visibility Marking & External Deck	216040	546	-	(1,351)	-	(805)
Admin Block		11,665	-	(56,776)	-	(45,111)
Drainage Remediation	215646	(11,163)	103,500	(104,324)	-	(11,987)
New 6 TS Block	215644	277,069	620,602	(203,431)	-	694,240
Toilet Refurb	215647	13,931	-	(25,339)	-	(11,408)
Totals		292,048	724,102	(391,221)	-	624,929

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.



18. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i> Remuneration	2,870	3,130
<i>Leadership Team</i> Remuneration	560,404	397,394
Full-time equivalent members	4.48	3.00
Total key management personnel remuneration	563,274	400,524

There are 5 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. The Board also has Finance (8 members) and Property (0 members) that met 3 and 0 times respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	160 - 170	160 - 170
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100 - 110	2.00	1.00
110 - 120	1.00	2.00
	3.00	3.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	\$13,000	-
Number of People	1	-



20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

\$116,696 contract for the Drainage Remediation as agent for the Ministry of Education. This project is fully funded by the Ministry and \$97,146 has been received of which \$116,698 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$2,952,576 contract for the New 6 TS Block as agent for the Ministry of Education. This project is fully funded by the Ministry and \$3,161,602 has been received of which \$2,702,885 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$485,228 contract for the Toilet Refurb as agent for the Ministry of Education. This project is fully funded by the Ministry and \$15,000 has been received of which \$461,317 has been spent on the project to balance date. This project has been approved by the Ministry; and

(Capital commitments as at 31 December 2020:

\$10,320 contract for the Visibility Marking & External Deck as agent for the Ministry of Education. This project is fully funded by the Ministry and \$9,288 has been received of which \$10,093 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$116,698 contract for the Drainage Remediation as agent for the Ministry of Education. This project is fully funded by the Ministry and \$103,500 has been received of which \$115,487 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$2,914,365 contract for the New 6 TS Block as agent for the Ministry of Education. This project is fully funded by the Ministry and \$911,602 has been received of which \$217,362 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$150,000 contract for the Toilet Refurb as agent for the Ministry of Education. This project is fully funded by the Ministry and \$15,000 has been received of which \$26,408 has been spent on the project to balance date. This project has been approved by the Ministry.)

(b) Operating Commitments

There are no operating commitments as at 31 December 2021 (Operating commitments at 31 December 2020: nil).



22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash and Cash Equivalents	497,890	829,227	1,618,371
Receivables	292,063	251,951	301,134
Investments - Term Deposits	-	-	-
Total Financial assets measured at amortised cost	789,953	1,081,178	1,919,505

Financial liabilities measured at amortised cost

Payables	334,291	399,720	421,832
Finance Leases	62,226	121,507	82,691
Total Financial Liabilities Measured at Amortised Cost	396,517	521,227	504,523

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

25. COVID 19 Pandemic on going implications

Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

Reduction in locally raised funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.



Increased Remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.

Reduction in International students

Under alert levels 4, 3, 2, and 1 International travel is heavily restricted. The school has been unable to welcome and enrol prospective international students which has resulted in a reduction in revenue from student fees & charges from International students and/or Board of Trustee operated boarding facilities.



Greenpark School (Tauranga)

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Wayne Gribble	Presiding Member	Appointed	Sep 2022
Gareth Scholes	Principal		
Shane McDermott	Parent Representative	Elected	Sep 2022
Greg Cummings	Parent Representative	Elected	Sep 2022
Shay Rutherford	Parent Representative	Elected	Sep 2022
Melissa Osmond	Parent Representative	Elected	Sep 2022
Josh Dickey	Staff Representative	Co-opted	Sep 2022
Lynn Marriner	Other	Co-opted	Sep 2022

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF GREENPARK SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

The Auditor-General is the auditor of Greenpark School (the School). The Auditor-General has appointed me, Donna Taylor, using the staff and resources of BDO Tauranga, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2021, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2021; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as Tier 2.

Our audit was completed on 1st June 2022. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

PARTNERS: Fraser Lellman CA
Donna Taylor CA

Jenny Lee CA
Paul Manning CA

Janine Hellyer CA

ASSOCIATE: Michael Lim CA

BDO New Zealand Ltd, a New Zealand limited company, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms. BDO New Zealand is a national association of independent member firms which operate as separate legal entities.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance, Board of Trustees Listing and Kiwisport Report, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Donna Taylor
BDO Tauranga
On behalf of the Auditor-General
Tauranga, New Zealand