

CONFIRMED MINUTES

NEXT MEETING

At the **FEBRUARY 2024 MEETING** on **15 Feb 2024** these minutes were **confirmed as presented**.

| | |
|-----------------------|--|
| Name: | Greenpark School (Tauranga) BOT |
| Date: | Thursday, 30 November 2023 |
| Time: | 6:00 pm to 8:30 pm (NZDT) |
| Location: | Greenpark School, 13 Lumsden Street, Greerton |
| Board Members: | Greg Cummings (Chair), Gareth Norman, Heather Kawan, Josh Dickey, Melissa Osmond |
| Attendees: | Christina Leef, Gareth Scholes, Lynn Marriner |
| Apologies: | Krissy Thompson |

1. Opening Meeting

1.1 Apologies



Krissy Thompson

Krissy Thompson

Decision Date: 30 Nov 2023
Mover: Greg Cummings
Seconder: Gareth Scholes
Outcome: Approved

1.2 Guests / Notes

Tony Cook thanked the board for the Travel Award 2022 and gave the board a brief outline of his trip with his wife Rhonda to Surfers Paradise.

1.3 Interests Register

1.4 Confirm Minutes



No discussion points

No discussion points

Decision Date: 30 Nov 2023
Mover: Heather Kawan
Seconder: Josh Dickey
Outcome: Approved

1.5 Curriculum

Christina went through Writing, Reading & Maths data explaining the progress of our students and areas for improvement. This is an early data summary. More detailed data will be brought to the board early in 2024.

She also spoke about our reporting within HERO and in particular our younger learners. The reporting does not show true achievement and progression for our Y1-3 students. Christina shared a sample of the reporting to families so the board can see exactly what the achievement and progression details look like.

PAT testing. This is a "one time" result. Mean scale score is the main result to do comparisons.



As per notes and data reports

As per notes and data reports

Decision Date: 30 Nov 2023
Mover: Greg Cummings
Seconder: Melissa Osmond
Outcome: Approved

2. Board Annual Work Plan

3. Actions from Previous Meetings

3.1 Action List

| Due Date | Action Title | Owner |
|-------------|--|----------------|
| 10 Oct 2023 | Caregiver Meetings Status: Completed on 30 Oct 2023 | Sarah Stock |
| 26 Oct 2023 | Last meeting date change Status: Completed on 30 Oct 2023 | Gareth Scholes |
| 30 Nov 2023 | Report on Enrolment Scheme Status: Completed on 30 Nov 2023 | Gareth Scholes |
| 4 Dec 2023 | Sub Committee for Concerns & Complaints Procedures Status: In Progress | Gareth Scholes |
| 15 Feb 2024 | Feedback from NZSTA Conference Status: Completed on 15 Feb 2024 | Greg Cummings |

4. Management Reports

4.1 Principal's Report



Principals Report as tabled. Year 5 Camp: Documentation taken as...

Principals Report as tabled.

Year 5 Camp: Documentation taken as written and read. Our group is covered fully by H & S of the camp.

Moved: Gareth Scholes

Seconder: Heather Kawan

Decision Date: 30 Nov 2023

Mover: Gareth Scholes
Seconded: Josh Dickey
Outcome: Approved

4.2 Finance Report



Term Deposit

\$407,337.00 due 16 December 2023. Reinvest the whole amount for a further six months.

Moved: Gareth Scholes
Seconded: Josh Dickey

Heather & Gareth will meet to investigate other options as we go forward with other funds in 2024.

Due Date: 8 Dec 2023
Owner: Gareth Scholes



2023 Budget Adjustment

\$6000 adjustment to the 2023 budget for the field sandpit

Moved: Gareth Scholes
Seconded: Heather Kawan

Due Date: 30 Nov 2023
Owner: Gareth Scholes



As per Finance Report

As per Finance Report

Decision Date: 30 Nov 2023
Mover: Heather Kawan
Seconded: Josh Dickey
Outcome: Approved

4.3 Health & Safety Review



As per the H & S Report

As per the H & S Report

Decision Date: 30 Nov 2023
Mover: Gareth Scholes
Seconded: Heather Kawan
Outcome: Approved

4.4 Property



As per the Property Report

As per the Property Report

Decision Date: 30 Nov 2023
Mover: Gareth Norman
Seconded: Melissa Osmond
Outcome: Approved

4.5 Community

4.6 Correspondence



As written

As written

Decision Date: 30 Nov 2023
Mover: Greg Cummings
Seconder: Gareth Scholes
Outcome: Approved

5. Other Business

5.1 General Business



Assurance

Gareth will follow through with the general agenda items

Due Date: 14 Dec 2023
Owner: Gareth Scholes

6. Close Meeting

6.1 Close the meeting

Next meeting: 30 November 2023 - 30 Nov 2023, 6:30 pm

New Actions raised in this meeting

| Item | Action Title | Owner |
|------|--|----------------|
| 4.2 | Term Deposit Due Date: 8 Dec 2023 | Gareth Scholes |
| 4.2 | 2023 Budget Adjustment Due Date: 30 Nov 2023 | Gareth Scholes |
| 5.1 | Assurance Due Date: 14 Dec 2023 | Gareth Scholes |

Signature: _____

Date: _____