CONFIRMED MINUTES

GREENPARK BOT MEETING

At the **Greenpark BOT Meeting** on **3 Nov 2026** these minutes were **confirmed as presented.**

Name:	Greenpark School (Tauranga) BOT
Date:	Thursday, 3 September 2026
Time:	6:00 pm to 7:12 pm (NZST)
Location:	Greenpark School, 13 Lumsden Street, Greerton
Board Members:	Danielle Adnitt, Gareth Scholes, Haidee Jenkins, Nicola Brown, Richard Luoni
Attendees:	Sarah Stock, Theresa Lemi
Apologies:	Christina Leef, Kristen Thompson, Reuben Potaka, Gareth Norman

1. Opening Meeting

1.1 Interests Register

1.2 Confirm Minutes

Greenpark BOT Meeting 6 Aug 2026, the minutes were confirmed as presented.

1.3 Apologies

Apologies received from:

- Krissy Thompson
- Gareth Norman

2. Actions from Previous Meetings

2.1 Action List

Due Date	Action Title	Owner(s)
4 Jun 2026	Artificial Intelligence Policy for Greenpark **Status:** In Progress	Gareth Scholes, Kristen Thompson
29 Oct 2026	Canopy for Turf Planning **Status:** In Progress	Gareth Scholes
3 Dec 2026	Equity Gap for Māori students in Maths **Status:** In Progress	Gareth Scholes, Sarah Stock

2.2 Actions - Follow Up

- **Artificial Intelligence Policy for Greenpark:** Krissy Thompson & Gareth Scholes:

Staff are using Gemini within our school domain. It is also used in some senior classrooms for writing descriptions. Askng AI to generate a picture based on their descriptions and if the picture is

not what they thought, having to return to their writing to add further descriptors. It is used for feedback not to do their work.

- **Canopy for Turf Planning:** Gareth Scholes

Gareth Norman and Gareth Scholes met to discuss the project. Gareth S will apply to the Council's community fund opening in the coming days. One quote has been received, with additional quotes being gathered. Construction is targeted to begin during the 2027–2028 summer break.

- **Equity Gap for Māori students in Maths:** Gareth Scholes & Sarah Stock

This is an ongoing action requested by the Board to leave 'in progress' so they can be kept up to date. No new data to report at this meeting.

3. Management Reports

3.1 Teaching and Learning

Sarah Stock presented Curriculum Overview for Greenpark School.

- Implementation began with Literacy as that is a strong foundation for all learning.
- The new curriculum involves a lot of spiral learning - revisiting core topics adding more depth or context. Planning is in the final stages. Topics generally take half a term, some may be shorter. The timeline of implementation in place is being followed and is manageable.
- Sarah noted that the Asia/Pacific region are minimally represented in the new curriculum, appearing only briefly in Year 3. History topics primarily focus on geographically distant global events, such as Pompeii, Ancient Rome, Ancient Greece, and the Irish Potato Famine. Gareth highlighted that these global topics can still connect back to New Zealand through sub topic, for instance, linking the potato famine to New Zealand's immigration history.
- Te Ao and Tikanga Māori are still very much in the curriculum with specific links to Māori Language Week, School Hāngi (garden, cooking) and Matariki (harvesting, seasons and constellations)
- The Technology curriculum documents are expected in mid-September, at which point Sarah will review them. Curriculum development is paused until these documents are released, after which the team will explore how Technology connects to other learning areas with more accuracy.
- Question was raised about education outside the classroom (EOTC) and how it fits in. Sarah explained it is definitely added in when relevant such as the farming topic - students will be going out to visit a farm.
- Teaching sequence presented. Sarah writes the overview and the staff collaborate on resources and ideas.
- Teacher feedback was generally positive with no surprises. Sarah is reviewing the work-ons, ensuring material remains age and stage appropriate with realistic expectations. Other schools have been reaching out and visiting to offer praise. Our success has come from forward planning and rolling out at a slow and steady pace.

The Board thanked Sarah for her work and sharing the information.

Teaching and Learning Report

- School roll is higher than this time last year and we are now eligible and applied for additional staffing.
- Attendance of students and staff have been impacted in the past month by influenza.
- Provisional staffing entitlement for 2027 comes out Friday 4 September however the funding for the current Literacy Support and MAP Specialist teacher roles are not coming

out for another few weeks as applications for funding are still open. Gareth has contacted the National Office regarding this as it is hard to plan and let our staff know the plab, when you are unable to confirm funding for these roles. He is awaiting a response. Funding is confirmed for an additional teacher in 2027 and this will be for a Year 3/4 class.

- Gareth has met with Nicola regarding the Strategic Plan and a community survey regarding this will be going out in Week 9 for two weeks (but can extend if needed).

September Teaching & Learning Report

September Teaching & Learning Report Moved

Decision Date:	3 Sept 2026
Mover:	Gareth Scholes
Seconder:	Nicola Brown
Outcome:	Approved

3.2 Finance & Budget Reporting

September Finance Report taken as read with a note that the top line should say "Inclusive of July 2026 report *(the word July was missing)*.

- There has been a lot of spending on property as we have done major developments over the last 8-9 years including junior school painting and flooring, upgrading furniture, landscaping, hall upgrades and the turf.
- Financially we are in a good position and we have funds on Term Deposit and International funds still coming in.
- Funding grants information taken as presented.
- Banked Staffing is on track and we have scope for reliever to be covered by Teachers Salaries if needed.
- Budget adjustments for Air Conditioning units and furnishing & lighting as previously discussed to be funded from current term deposit.
- A proposal was presented for International Manager Lynne Mossop to attend the Australia New Zealand Agent (ANZA) Fair in Perth, Australia, in March 2027. The event will showcase Tauranga to agents from across Asia. By partnering with Tauranga Intermediate, Tauranga Girls' College, and Tauranga Boys' College as pathway schools, the aim is to diversify the school's international student profile. The estimated cost of $8,000 is fully covered within the existing International Marketing budget.

Budget Adjustments

Budget Adjustments Approved with funds to come from Term Deposit that matures in September:

$15 000 ex GST for Air Conditioning Units

$75 000 for Furnishing and Lighting

Decision Date:	3 Sept 2026
Mover:	Gareth Scholes
Seconder:	Danielle Adnitt
Outcome:	Approved

Proposal for International Manager to Travel to ANZA Fair

Proposal for International Manager Lynne Mossop to attend the Australia New Zealand Agent (ANZA) Fair in Perth, Australia, in March 2027 approved with funding from the International marketing budget.

Decision Date:	3 Sept 2026
Mover:	Gareth Scholes
Seconder:	Danielle Adnitt
Outcome:	Approved

September Finance Report

September Finance Report Moved

Decision Date:	3 Sept 2026
Mover:	Gareth Scholes
Seconder:	Danielle Adnitt
Outcome:	Approved

3.3 Health & Safety Review

Health & Safety Report taken as read.

- Risks and Hazards removed from report as per previous discussion
- **Korea Trip:** Planning all done and families have been briefed. There will be daily briefings with the adults that are travelling before events and activities.
- **Year 5&6 Camp proposal:**
    - 4x 3 day camps at Waitawheta Campground Waihi
    - Ratios are very good with approx 18 adults for 60 students per camp
    - Travel to and from Camp and Activities by bus
    - Trip to Waihi Goldmines
    - Tramp in the Karangahake gorge
    - Train in the Karangahake gorge
    - Swimming hole next to the campgrounds
    - There is a bridge near the swimming hole which can be used for jumping into the water. A discussion has already been held with teachers that this will NOT be used at all by adults or children.
    - Lifejackets must be worn by students who are not confident swimmers.
    - No swimming will take place if the weather is not suitable or safe to do so.
    - Gareth will attend the first camp to check and ensure all safety processes are in place.
    - Richard and Gareth will meet to finalise camp health & safety details.

Year 5&6 Waitawheta Camp Proposal

Board Approve in principle for the Year 5&6 Waitawheta Camp to go ahead, with final safety checks to be reviewed by the Health & Safety Committee.

Decision Date:	3 Sept 2026
Mover:	Nicola Brown

Seconder:	Richard Luoni
Outcome:	Approved

September Health & Safety Report

September Health & Safety Report moved

Decision Date:	3 Sept 2026
Mover:	Gareth Scholes
Seconder:	Richard Luoni
Outcome:	Approved

3.4 Property

September Property Report taken as read

- Junior School refurbishment almost completed with just the two resource areas to be completed at the end of term/school holidays.
- Sensory Space has will be painted, autex added and carpet laid in the Term 3 break.
- Roof replacement for J & K Blocks will be completed by end of Term 3 - this is MOE funded.
- Farm land for Term 4 will include a gaga ball pit and creating a cycle track.

September Property Report

September Property Report Moved

Decision Date:	3 Sept 2026
Mover:	Gareth Scholes
Seconder:	Danielle Adnitt
Outcome:	Approved

3.5 Correspondence

No correspondence for September Meeting

4. Other Items

4.1 Other Business

No other business for September meeting

5. Public Excluded Business

5.1 In Committee

No Public Excluded Business for September Meeting

6. Close Meeting

6.1 Close the meeting

Next meeting: Greenpark BOT Meeting - 3 Nov 2026, 6:00 pm

Signature: _____ **Date:** 03 - 11 - 26