



Greenpark School Start of Year Information 2019

Tēnā koutou kātoa

Happy New Year!

With the new school year ready to start again soon (*Monday 4 February at 9am*), we thought now would be a great opportunity to let you know about some changes that are happening, some updates and some reminders. Please take the time to have a read through the information. If you have any queries the school office will be open again from Wednesday 30 January 2019, or you can email office@greenparkschool.co.nz which will be checked sporadically throughout the break.

- **ONLINE STATIONERY ORDERS:** This year you can purchase your stationery pack as well as pay for other school related costs online through our school shop Kindo. Stationery packs purchased online through Kindo will be delivered straight to your child's classroom ready for the first day of school. This service will be available from **Monday 21st January 2019** (this is later than stated in an earlier notice due to some technical issues).

For those of you new to Kindo, this can be accessed using our school shop <http://www.greenparkschool.co.nz/greenpark-shop/> The email address you need to use as a login, must be the same one we have for you on our school system.

For our families who have account arrangements with the school office – please email office@greenparkschool.co.nz and advise if you would like the pack to go straight to class or pop in on sale day to collect.

- **STATIONERY PURCHASES AT SCHOOL:** If you would prefer to purchase your packs at school, we will be having a stationery day on Thursday 31 January from 8am – 6pm in the school library. Stationery will also be available in the library on Monday 4th February and Tuesday 5th February from 8:30 – 10:30am. Cash, Cheque & Eftpos are all available.

- **PURCHASING STATIONERY ELSEWHERE:** If you have chosen to purchase your stationery outside of school, please email the school office office@greenparkschool.co.nz and advise your child's name, room number and state "stationery purchased elsewhere" and we will remove the charge from your account.
- **SECOND HAND UNIFORMS SALE:** We will be having a sale on second hand uniforms on our stationery day on Thursday 31 January from 8am – 6pm in the school library.
- **LEARNING PARTNERSHIP DAY:** On Thursday 31 January we will be holding our Learning Partnership Day from 11am – 5pm. This is an opportunity for parents/caregivers and students to introduce yourselves and talk about your child. Students can also talk about their strengths and interests, what they like and dislike about school and how they best learn.

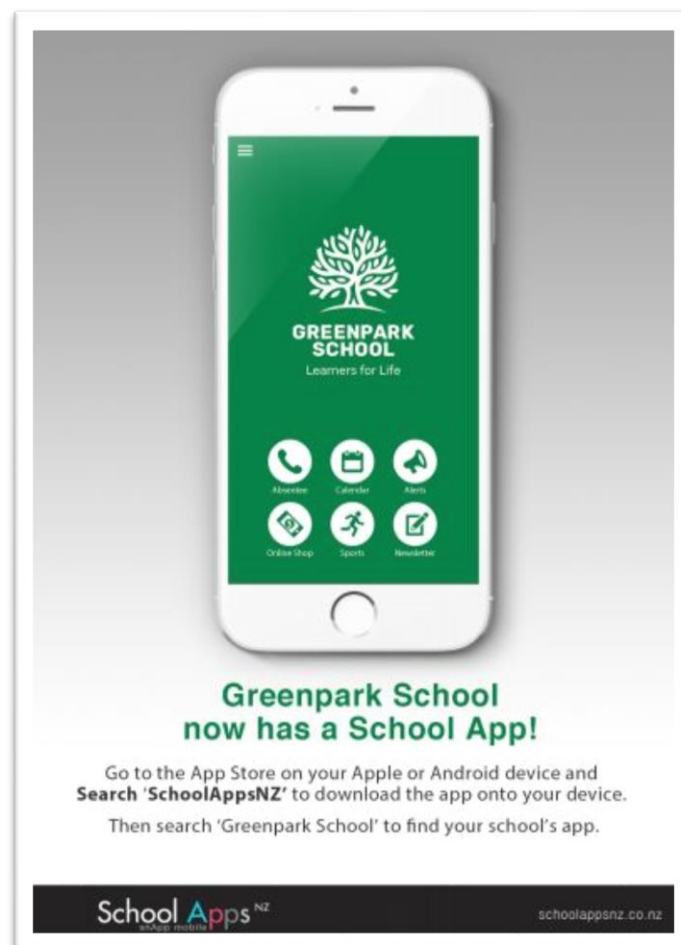
To book an interview go to www.schoolinterviews.co.nz and enter the code ntz5m and follow the online instructions. Ensure you book with the correct teacher for 2019. Bookings close on Monday 28th January.

PLEASE NOTE: Rooms 24 with Mrs Pearce and Room 12 with Mrs Greenlees will be having their appointments on Friday 8th February from 8:10am – 4:00pm. Bookings are still conducted as above and also close on Monday 28th January.

- **SCHOOL LUNCHES:** There has been a change to the school lunches for 2019. Due to La Brioche (our bakery provider) no longer offering this service, from this year we will only have sushi items available which come from Suki Sushi, Greerton. Sushi will be **\$4.50 for 10 mini rolls**. To purchase sushi at school you must place the **correct change** in an envelope with your child's name, room number and the item they would like to purchase written clearly on the outside. The envelope is then placed in the silver box at the office. The menu is:
Number 7 – Katsu Chicken Sushi
Number 8 – Teriyaki Chicken Sushi
Number 9 – Tuna Sushi
Number 10 – Salmon Sushi
Number 11 – Avocado Sushi
Number 12 – Vegetarian Sushi
- **ARRIVING AT SCHOOL:** The school year starts on Monday 4 February 2019 at 9am. Classrooms open at 8:30am. Please ensure all students arrive at school on time and ready for the day. If your student does arrive at school after 9am, they must report to the office before going to class so they can be signed in for the attendance register.

- **LEAVING SCHOOL EARLY:** If you need to collect your child early from school on any given day, you must come in to the school office and complete the sign out system and take the ticket to the classroom teacher. Only contacts in our system have permission to remove children from school. We do ask that parents/caregivers please make appointments outside of school where possible to avoid disruption to learning time.
- **END OF DAY:** School finishes at 3pm each day.
Last year we implemented the Travel Safe Programme in which students who have signed up to walk, bike or scooter away from school can leave at 2:55pm to help alleviate traffic congestion around the gates. Students who sign up to this are given a 10 click card to earn points for their house group, which will be clicked by the classroom teacher each day they take part.
Students who signed up to this programme last year will remain on for 2019. Those who would like to join, can do so via a form at the school office.
Please ensure that all students have a clear idea of their home going arrangements each day including wet weather plans.
- **ABSENTEES:** If a student is going to be absent from school, please contact the school office before 8:30am on 541 0606 and dial 1 for absentees and leave a clear message with the child's name, room number and the reason for their absence. You can also send a text message to 027 817 6582 or use the Greenpark School App. If we do not hear from you, you will be sent a text message alerting you of the absence. Students who are absent with no reason will be marked as truant and will be followed up according to Ministry of Education requirements.
- **MEDICATION AT SCHOOL:** Students should not have any medication on them or in their school bags at school (this includes Panadol, Antihistamine and Inhalers). All medication must be signed into the school office, named and is locked up in a cupboard or stored in the fridge in the school sickbay. Medication will be administered to children either at a specific time or as required and will be entered on our medication record sheet. This is very important as it is a health and safety requirement at Greenpark School. If other children access medication that is not theirs or children take too much of their own medication without it being correctly monitored it can lead to serious consequences.

- **SCHOOL WEBSITE, SCHOOL APP AND FACEBOOK:** Currently the Greenpark School website is undergoing a facelift. The information on the current site is out of date however we are hoping to have the new site up and running as soon as possible. We do have our Greenpark School App which is current and up to date. To ensure you are using the correct school app follow the instructions:
 - 1) **Go to your app store**
 - 2) **Search Schoolappnz and download onto your device**
 - 3) **Once downloaded search Greenpark School. ‘**
 - 4) **The app should look like the picture below.**



We also have our school Facebook page <https://www.facebook.com/greenparkschoolnz>

We look forward to seeing all our students at school on Monday 4 February.

Ngā mihi nui,

Greenpark School Office