



GREENPARK SCHOOL

Give your child the advantage

PARENT PAYMENT PORTAL 2017



Dear Parent/Caregivers

Greenpark School is pleased to introduce our new parent payment portal through *Wrap It Up*, a partner website for making all school payments. We would like you to manage and pay for your children's school activities on www.wrapitup.co.nz

The benefits to us are reduced money handling, savings on paper and printing costs and easier communication to you.

The benefits to you are:

- Pay through parent portal anytime.
- No more paper based consent forms, lost forms, finding loose change or hunting for activity details.
- Wrap it Up emails you a receipt for all payments including a tax receipt for school donations.
- All your payment history is located under "My Orders" on Wrap it Up for easy referral.
- We will communicate in the newsletter when items are available to pay through the parent portal.

How do you register?

- Wrap it Up will send you an email with a link. Click on the link to activate your account.
- Set up your password and “SAVE” it.
- Check your details are correct in “My Account” and “SAVE”.
- Click “My Store” to make your first purchase.

To make the registration process easy, you will receive an account activation email from Wrap It Up in the next few days. Once you are registered, you can commence payments for items listed. If paying for stationery through Wrap It Up the system will advise us and the stationery pack will be delivered to your child’s class as soon as possible.

Greenpark School is excited about our new online parent portal and the difference it will make for you all.

Thank you for your support.

Kind Regards

Graeme Lind (Principa) & Office Team